



Report of the Section 151 Officer

Pension Fund Committee - 17 November 2021

Pension Admin Update

Purpose:	In accordance with statute, to update Applicable Administering Authority Discretions Policy and Pensions Administration Policy
Consultation:	Legal, and Finance
Recommendation(s):	It is recommended that the Pension Fund Committee:
1) Approves:	<ul style="list-style-type: none">• Administrating Authority Discretions Policy• The Pensions Administration Strategy
Report Author:	Claire Elliott
Finance Officer:	Jeff Dong
Legal Officer:	Stephanie Williams
Access to Services Officer:	N/A

1. Introduction

- 1.1 An Administration Authority has the right to implement a number of discretions in line with LGPS Regulations. The Administration Authority is required to disclose its policy in respect of the discretions available to it.
- 1.2 The objective of An Administration Strategy is to formulate administrative arrangements between the City and County of Swansea Pension Fund and its participating employers to ensure that a high quality service is provided to meet the needs of a diverse membership. The aim is to ensure that each employer is fully aware of its roles and responsibilities and that the flow of data is enhanced by endorsing a clear means of communication as outlined in LGPS provisions in order to provide a cost effective and high quality pension administration service delivered through efficient/effective working practices. It is good practice to update the strategy periodically.

2. Administration Authority Discretion Policy and Pension Administration Strategy

2.1 It is recommended that:

- The Administration Authority Discretion Policy
- Pension Administration Strategy

attached at Appendix 1 is approved by the Pension Fund Committee.

3. Legal Implications

3.1 It is recognised that Section 91 of the Pensions Act 1995, prohibits overpayments on death of a member being automatically recouped from a beneficiary. An overpayment is the debt of the member, so it passes onto the member's estate. It may be recouped from a benefit due to a beneficiary where the beneficiary agrees to this.

4. Financial Implications

4.1 There are no direct financial implications arising from this report.

5. Equality Impact Assessment Implications

5.1 There are no equality implications arising from this report

Background Papers: None

Appendices:

Appendix 1

- Administering Authority Discretions Policy
- Pension Administration Strategy